

JKM Facility Management Limited

**APPLICATION FORM**

The Gate House,  
Guildhall Industrial Estate,  
Sandall Stones Road,  
Kirk Sandall,  
Doncaster  
DN3 1QR



POSITION APPLIED FOR	
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TITLE: MR/MRS/MISS/MS/Other please state:			
SURNAME		FORENAMES	

**ADDRESS DETAILS**

STREET 1			
STREET 2			
TOWN			
COUNTY		HOME No.	
POST CODE		MOBILE No.	

D.O.B.		NIC No.	
MARITAL STATUS		NATIONALITY	

In accordance with the Commission for Racial Equality's Code of Practice please describe your ethnic origins

NEX T OF KIN		RELATIONSHIP	
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**ADDRESS DETAILS (if different from above)**

STREET 1			
STREET 2			
TOWN			
COUNTY		HOME No.	
POSTCODE		MOBILE No.	

**SIZES (All fields are mandatory to establish the best fit for your uniform should we find you suitable)**

HEIGHT		WEIGHT		BUILD	
HAT SIZE		CHEST		COLLAR	
WAIST		LEG		SHOE	

**So that we may find a suitable role for you, should you prove to be successful could you please specify the**

	MON	TUES	WED	THU	FRI	SAT	SUN
TIMES							

**Please give details of any other commitments you have that may affect your attendance.**

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HOW FAR AWAY ARE YOU WILLING TO TRAVEL	
DO YOU HOLD A FULL GB DRIVING LICENCE	
ENDORSEMENTS Y/N	IF YES HOW MANY POINTS
Details:	

**HEALTH**

DO YOU WEAR GLASSES OR CONTACT LENSES Y/N	
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ARE YOU PHYSICALLY FIT Y/N	
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HAVE YOU HAD ANY PERIODS OF INCAPACITY IN THE LAST 2 YEARS	
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DO YOU NEED TO TAKE MEDICATION FOR ANY CONDITION	
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PLEASE GIVE DETAILS OF ANY ILLNESS AFFECTING YOU	
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**CONVICTIONS**

HAVE YOU BEEN CONVICTED OF AN ARRESTABLE OFFENCE:
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1. In the last 10 years resulting in a prison sentence of between 6 months or over OR in youth
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2. In the last 7 years resulting in a prison sentence of upto 6 months or Borstal training (part of
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<b>If you can answer yes to either of the last 2 questions please give details.</b>
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School & Location	From	To	Grade	Subject

Courses	Date	Details	Result

**Please give details of any other special skills ie: (*First aid, Martial arts*).**

**Any other information that may help us with your application**

**Employment History**

Name & Address	Description	Position	From	To	Reason Left
Name & Address	Description	Position	From	To	Reason Left
Name & Address	Description	Position	From	To	Reason Left
Name & Address	Description	Position	From	To	Reason Left

**Reference 1:**

**Reference 2:**

**Rehabilitation of Offenders Act 1974.** The work to which you are applying, involves the security and confidentiality of the client. We are obliged to ask you in connection with this application to discuss any convictions you may have under the conditions of the above act. You are entitled to withhold information about convictions that might otherwise be spent. This information will be treated in the strictest confidence.

**Declaration.** I Declare that the information included in this form is true and complete to the best of my knowledge. I understand that any wilful and deliberate mis- statement or omission renders me liable to instant dismissal if employed.

Candidate Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Office use only**

Position Offered: YES / NO

Site: \_\_\_\_\_

Payroll Number: \_\_\_\_\_

Date: \_\_\_\_\_

Date Employment Commenced: \_\_\_\_\_

Rate:£ \_\_\_\_\_ per hour

Employment Full Time / Part Time

Operations Signature \_\_\_\_\_